

# Woolpit Neighbourhood Plan Steering Group

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The next **Steering Group Meeting** will be held  
on Monday 1 August 2016 at 7.30 pm in Woolpit Institute

## A G E N D A

7.30 – 7.45 pm Public comment (maximum of 3 minutes per person).

1. Apologies for absence.
2. To receive declarations of interest.
3. To approve minutes of the meeting 27 June 2016.
4. To receive correspondence/communications and deal with any matters.
5. To confirm date for signature of Members Register of Interest forms.
6. To receive accounts for payment.
7. To receive an update on the application for a grant and take any necessary action.
8. To receive a report from subgroups and take any necessary action.
9. To discuss and approve a provisional vision statement.
10. To discuss components of the evidence base (SWOT analysis, demographic statistical data, character appraisal), and to identify potential gaps.
11. To receive comments from the Parish Council on any planning applications received.
12. Any other business and actions for next meeting.
13. Date and time of the next Steering Group meeting –  
Monday 29 August 2016 at 7.30 p.m. in Woolpit Institute.

All residents and the press are welcome to attend.



A handwritten signature in black ink, appearing to read "Trevor Howard".

Trevor Howard, Chairman, Woolpit Neighbourhood Plan  
Steering Group

28 July 2016