

# Woolpit Neighbourhood Plan Steering Group

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The next **Steering Group Meeting** will be held  
on Monday 26 September 2016 at 7.30 pm in Woolpit Institute

## A G E N D A

7.30 – 7.45 pm Public comment (maximum of 3 minutes per person).

1. Apologies for absence.
2. To receive declarations of interest.
3. To approve minutes of the meeting 1 August 2016.
4. To receive correspondence/communications and deal with any matters.
5. To confirm date for signature of Members Register of Interest forms.
6. To receive accounts for payment.
7. To receive an update on the application for a WRAP grant (tender from Carbon Smart).
8. To receive a report from subgroups and take any necessary action.
9. To discuss the format and focus of a presentation / consultation event to be held towards the end of October.
10. To discuss the scope of a potential community questionnaire, and set up a Questionnaire subgroup, if appropriate.
11. To receive comments from the Parish Council on any planning applications received.
12. Any other business and actions for next meeting.
13. Date and time of the next Steering Group meeting –  
Monday 23 October 2016 at 7.30 p.m. in Woolpit Institute.

All residents and the press are welcome to attend.



23 September 2016  
Trevor Howard, Chairman, Woolpit Neighbourhood Plan  
Steering Group