

MINUTES OF THE WOOLPIT NEIGHBOURHOOD PLAN STEERING GROUP
MEETING HELD ON MONDAY 13 APRIL 2017 AT 7.30 P.M. IN WOOLPIT
INSTITUTE.

Present: Andrew Brain, Alan Round, Tim Baker, Ben Holden, Caroline Blomfield, John Guyler, David Hughes, Jennie Denny and Jane Storey

1. **Appointment of Chair.** Caroline Blomfield was elected as Chair

2. **Apologies for absence** were received from Dr Richard West, Trevor Howard, Lisa Hicks and Jane Foster.

3. **To receive declarations of interest.** Jane Storey declared an interest through personal or family friendship with the following landowners: Rod Squirrel, Tim & Kathy Parker, R & J Baker, Julian Morley, Derek Prior, Glen Lebbon, Matthew Jewers and Tim Baker.

4. **To discuss the resignation of Richard Mawhood from the Steering Group and take any necessary action.** Following discussions at the SG meeting on 27 March relating to emails and information distribution, Richard Mawhood resigned from the Steering Group in a letter to JG on 28 March. CB and JG met RM on 31 March and notes arising from that meeting have been circulated to SG members. At that meeting RM emphasised the need for impartiality by members of the SG and made suggestions:

- a) An information group, independent of the NP and PC, be established to deal with the dissemination of information regarding planning issues. It would not deal with NP or Woolpit PC matters unless requested by the NP or PC.
- b) The new information group would have its own email list and individuals who have previously subscribed to receive emails would have to subscribe to that separately in order to receive general information on planning matters. The NPSG would continue to have two emailing lists: one of SG members to distribute agendas etc. and another of helpers to be used when requiring assistance with events or distribution of SG documents.

Following discussion, RM's suggestions regarding an information group and email distribution were approved and it was agreed to invite RM to rejoin the Steering Group.

5. **To consider the questionnaire and launch date of 20 May and take any necessary action.** It was agreed to have an additional questionnaire meeting as soon as possible. This will be incorporated into the scheduled meeting of 24 April which will now commence at the earlier time of 6.30 pm.

6. **Any other business.** JG passed on information relating to the Parish Council and planning:

- a) MSDC is proposing to establish a forum relating to development involving MSDC Planning Officers, SCC Infrastructure staff, SCC Highways staff, Woolpit Parish Council and the wider Woolpit public. The purpose will be to allow Planning Officers to better engage with the village and have an improved understanding of Woolpit's needs which might be incorporated into development proposals earlier in the planning process.
- b) Pigeon, the Old Stowmarket Road developers, have met Parish Councillors. Pigeon are in discussions with MSDC about contributions.

- c) MSDC have published maps showing sites which have been submitted by landowners following a call for sites for possible inclusion in a future Local Plan. There are 17 sites shown in Woolpit. Inclusion at this time does not indicate approval by MSDC or mean that a particular site will be in the Local Plan.

7. Date and time of the next Steering Group meeting – Monday 24 April 2017 at 6.30 p.m. in Woolpit Institute. Noted.

Signed.....

Dated.....