

MINUTES OF THE WOOLPIT NEIGHBOURHOOD PLAN STEERING GROUP
MEETING HELD ON MONDAY 24 July 2017 AT 7.30 P.M. IN WOOLPIT
INSTITUTE.

Present: Richard Mawhood (Chairman), Jennie Denny, Ben Holden, Caroline Blomfield, Lisa Hicks, Alan Round, Jane Foster, Jane Storey, John Guylar, Andrew Brain, Tim Baker arrived at 8:00pm. Public members: Mr Barker (representing Hopkins Homes) & Mr Robin Pyle (Woolpit resident now co-opted onto Policies working group)

1 Apologies for absence were received from
Trevor Howard, Richard West, David Hughes, Peggy Fuller

2. To receive declarations of interest. There were none.
Jane Storey – she reported she knows many of the landowners that will be discussed under section 9 of the agenda. Jane confirmed she has previously listed & disclosed the contacts.

3. To approve minutes of the meeting 26 June 2017.
JS – CC budgets ceasing – section 12 AOB – it should read ‘district councillor’ not county councillor.

With above-mentioned correction - the minutes were approved & signed.
Richard M will correct & pass to Peggy.

4. To receive correspondence/communications and deal with any matters.
There were none. – Peggy not here.

5. To receive accounts for payment.
There were none.

6. To discuss submitting an application for a grant for the Landscape Sensitivity Study, and take any necessary action.
RM - we need to complete an end of grant report, discussion about filling out the report. Advice was provided from public member Mr Pyle.
Action - RM and CB to meet – then Jane Foster will start the new grant application process. J West has informed successful & unsuccessful candidates.

7. To receive an update on the collection and analysis of the Questionnaire.
RM – there are well over 400 responses on the data base/website. About 100 were entered by residents, a team of volunteers had entered about another 300 so far.

Discussion on the results so far – with caveat that things will change as more results are collated:

LH – asked question of Mr Barker about level of detail to planning. The planning company has not yet completed fine level of detailed but estimated developments would have 2 parking spaces per home. JG – pointed out minimum guideline set by Suffolk CC, dependent on the size of the house.

Comment from Mr Pyle – our plan needs to reflect potential change in the demographic. LH – we need to be aware of areas in the parish with low levels of return on the questionnaire. RM - About 45% response rate is estimated so far.

8. To receive a report from the Policies Group
RM – meeting held recently at RM’s house, looked at plans from Lavenham, Mendlesham and Lawshall and looked at merits of each plan. Lavenham’s asked

key questions, Lavenham is similar to Woolpit and has a strong historic heritage. Lawshall and Mendlesham are very different. Lavenham has many similarities to Woolpit, has a core/square arrangement, unusual in Suffolk. Lavenham's plan takes a Q&A approach.

Next meeting is planned for early September; focus on housing and to work out key questions, then develop some policies out of that. Robin Pyle will join the group as he has relevant expertise. A general discussion followed:

Jane S – clarified meeting dates regarding Woolpit PC.

David Hughes has started a draft document introducing the policies.

9. To discuss opening channels of communication with landowners and developers, and take any necessary action.

Discussion about Hopkins Homes. Lengthy discussion about whether we make a call to landowners about potential land use in the plan. Apparently MSDC has already made a call for sites. RM suggested we wait for the Sensitivity Study before calling for sites. JG advised it might be better to do it early. It was clarified that most sites would be outside the settlement boundary. Jane W to liaise with Alison F to seek advice. No clear decision made yet RE: a call for sites, deferred to next meeting on 25th September 2017.

10. To receive any comments from the Parish Council on any planning applications received, and discuss the way forward for new housing development proposals.

JG reported:

Persimon – applied for Rags Lane 60 houses, information in public domain.

Haughley Park – Parish Council received letter from mid Suffolk DC, a development at A14 Junction 47 – application for Petrol Station & two restaurants.

Pigeon - development at rear of the Health centre, likely to increase capacity at school & include parking at rear of school.

7th August at 7:30pm – planning meeting in church in Woolpit.

RM – propose to circulate relevant info to our mailing list, it was agreed that this was appropriate use for the mailing list.

11. To set an Agenda for the next meeting in September

Topics for next meeting: Survey results, call for sites, how do we disseminate the info to developers? Traffic Study?

12. Any other business.

NONE

13. Date and time of the next Steering Group meeting – Monday 25 September 2017 at 7.30 p.m. in Woolpit Institute.

The meeting closed at 9:35 p.m.

Signed.....

Dated.....