

MINUTES OF THE WOOLPIT NEIGHBOURHOOD PLAN STEERING GROUP MEETING HELD ON MONDAY 27 NOVEMBER 2017 AT 7.30 P.M. IN WOOLPIT INSTITUTE.

Present: Richard Mawhood (Chairman), Caroline Blomfield, Ian Poole (Critical Friend), Jane Storey, Alan Round, Jennie Denny, John Guyler, Jane Foster, Ben Holden, Lisa Hicks, David Hughes, Andrew Brain and Tim Baker. Dr Richard West joined the meeting at 7.45 p.m.

Public comment: there was none.

1 **Apologies for absence** were received from Trevor Howard.

2. **To receive declarations of interest.** There were none.

3. **To approve minutes of the meeting 30 October 2017.**

The minutes were approved signed.

4. **To receive correspondence/communications and deal with any matters.**

MSDC workshop on community housing 6 December 2017.

5. **To receive accounts for payment.** There were none.

6. **To take feedback on the draft Questionnaire report and discuss options for presentation in February.**

The report is correct and fit for purpose based on public consultation and was unanimously approved by the Steering Group. Now the report is approved it will be published on Woolpit.org and will be presented to the public at an exhibition 3 February 2018. The room will be split into sections as per questionnaire headings and large copies of graphs will be available for visual impact. Alison Farmer has agreed to give her presentation at two sessions. Tea and coffee will be provided. Staffing needs to be sorted including those on the helper list.

7. **To receive a report from the Parish Council about recent planning developments.**

The application for 1.5 storey dwelling on land adjacent to Jumbana, Masons Lane has been refused by MSDC due to the effect on neighbouring properties and the setting of the church. Three new houses and conversion of adjacent building in Warren Lane has been refused on issues of sustainability. Hopkins Homes has advised that the strip of land beside the A14 will not be developed at this time. This reduces the number of dwellings to 350 from 500. The commercial centre has been dropped but the new school is still included. Hopkins Homes will do a leaflet drop in the village in the next 2 months and the public can comment on Hopkins Homes website but there will not be a further public exhibition. WPC has responded to Babergh Mid Suffolk Joint Local Plan. WPC did not support any of the employment sites. The Old Stowmarket Road south (rear of Health Centre) site was supported for housing. The Hopkins Homes site was agreed as a suitable area of the village to develop but only for 50 dwellings.

8. **To receive a report on the meeting with Alison Farmer about the Landscape Sensitivity Study.**

The meeting was held on 24 November and AF was impressed with the work carried out by the Character Assessment Group. AF has been provided with maps and photos of special views. An interim meeting has been arranged 29 January before presentations on 3 February.

9. To receive a report on the formation of a Projects working Group.

Projects will not be part of policies but are things residents want to see. 4 people have come forward to take on projects and have chosen 3 to work on: pedestrian safety and speed limits, green space and VIOS including Ladyswell, facilities for children and teenagers.

10. To scrutinise draft housing policies prepared by the Policies group and agree definitive versions.

IP advised that policies need to be supported by background text. Wording of housing policies were discussed and adjusted as appropriate.

11. To discuss policy for Business/Economy and Environment and provide input to the Policies working group. Carried forward.

12. Any other business

Meetings have been arranged for Mondays 29 January, 26 February, 26 March, 23 April and 4 June.

13. Date and time of the next Steering Group meeting – Monday 29 January 2018 at 7.30 p.m. in Woolpit Institute. Noted.

The meeting closed at 10.00 p.m.

Signed.....

Dated.....