

Woolpit Neighbourhood Plan

Meeting of Steering Group volunteers, 2 February 2016 - notes

Richard Mawhood outlined key points. There was some discussion of these.

- 1 Parish Council has just (1 February) agreed to create a Neighbourhood Plan. They now have to submit to MSDC an application to designate a neighbourhood area. MSDC will publicise and consult on the application for 6 weeks; mid to late March is the earliest date for official approval.
- 2 Meanwhile the steering group can be set up, but not at this meeting because:
 - it is essential that as far as possible it includes members who represent all the widely differing groups of our community, so that all views are represented. The Neighbourhood Plan may be rejected at a later stage if it does not represent the views of all the stakeholders (as far as that can be achieved);
 - it is vital to draw on those who have relevant skills, knowledge and experience, to enable us to understand the issues better and reach the right decisions;
 - before selecting the steering group all stakeholders should be contacted - they may want to put forward representatives.
- 3 Objective for next month is to identify key partners and stakeholders, open channels of communication with them, and decide who will represent all these interests on the steering group.
- 4 Size of the steering group is not fixed, but for efficiency an upper limit of 12 to 15 is desirable. Much of the work of preparing the Neighbourhood Plan will be done by smaller working groups, each with 2 or three steering group members and other helpers.
- 5 Working groups will begin work as soon as the steering group is properly formed. They will engage with stakeholders in many different ways, find out what people think and want, and what they are most concerned about with respect to the future development of the village.

All volunteers completed a form with some personal details and interests, and their own particular knowledge, skills and experience. This will help in forming the steering group.

Working subgroups were formed with a brief to identify stakeholders and discuss questions to ask. After feedback, the date of the next meeting was agreed (10 March), and a summary of objectives issued.

Working subgroups formed 2 February 2016

Business & Utilities

Richard Alander
Tim Baker
Caroline Blomfield
John Griffin
John Guyler
Lisa Hicks
Peter Winny

Sport/Recreation & Transport

Andrew Brain
Wendy Bennett-Chapman
Martin Chapman
David Hughes
Gordon Skinner
Jane Storey
Robert Turner
Anne Wilding

Services & Organisations

David Lambeth
Ben Holden
Denise Mawhood
Richard Mawhood
Richard West

Housing

Trevor Howard
Mick Meadows
Douglas Milnes
Alan Round