

WOOLPIT PARISH COUNCIL

Clerk: Mrs Peggy Fuller, 86 Forest Road, Onehouse, Stowmarket IP14 3HJ

Tel: 01359 245895 email clerk@woolpitparishcouncil.gov.uk

The **Annual Parish Council Meeting** (AGM) will be held
on Tuesday 6 May 2025 at 7.30 pm in Woolpit Institute

A G E N D A

1. Election of Chairman.
2. Election of Vice-Chairman.
3. To sign the Declaration of Acceptance forms.
4. Co-option of Councillors.
- 5 .Apologies for absence.
6. Public comment (maximum of 3 minutes per person)
7. County & District Councillors reports.
8. To receive declarations of interest and requests for dispensation.
9. To appoint Parish Council Representatives to other bodies.
 - a)Institute Committee
 - b)Woolpit Village Hall Committee.
 - c)Woolpit Charity Lands
 - d)St Mary's Church Building Trust
 - e)Good Neighbour SchemeCouncillors with responsibility for:
 - f)SALC
 - g)Public Transport Liaison Officer
 - h)School Liaison
 - i)Allotment Wardens
 - j)Responsible Financial Officer
 - k)Pump Garden
 - l)Millennium Garden
 - m)Tree/footpath Warden
10. To review the effectiveness of council's internal audit and systems of financial control including insurance and risk assessment.
11. To approve the minutes of the meeting 1 April 2025.
12. Planning
 - a) to consider current applications
 - b) to receive MSDC decisions.

c) to consider a review of Woolpit Neighbourhood Plan in view of the changes to National Planning Policy Framework and take any necessary action.

13. Clerk's Report

14. To receive correspondence/communications and deal with any matters.

15. Finances

a) To receive a monthly financial report.

b) To approve accounts for payment

16. To consider succession planning for the position of Clerk/Responsible Financial Officer and take any necessary action.

17. To consider commencing meetings at 7.00 p.m. and take any necessary action.

18. To receive an update on the Elmswell to Woolpit cycle/footpath including consider a response to the consultation on SCC bid to MSDC for CIL funding and take any necessary action.

19. To receive an update from the Councillor Recruitment and Retention working group and take any necessary action.

20. To receive an update on a VE 80 celebrations including progress of the beacon and take any necessary action.

21. To consider an event to commemorate VJ 80 and take any necessary action.

22. To consider installing a Car Park sign at the public car park opposite the church and take any necessary action.

23. To consider a response to SALC devolution survey and take any necessary action (ends 25 May)

24. To adopt a CCTV policy and procedure and take any necessary action.

25. To consider staging a Village Organisations Fair and take any necessary action.

26. To consider a request for an additional defibrillator in the centre of the village and take any necessary action.

27. To consider a request to revisit the Footpath Guide published in 1996 and take any necessary action.

28. To consider the SCC speed survey results at Borley Green and consider installing Gateway treatment at the start of 30 mph in various areas of the parish.

29. To discuss traffic issues in the parish

a) to receive an update on solar powered Speed Indicator signs and locations and take any necessary action

b) to receive an update on 20 mph zone

30. Completed training details for April 2025.

31. To receive an update on the Bury Road development including transfer of land and take any necessary action.

32. To receive a report on the allotments including a request for a small shed and take any necessary action.

33. To receive a report from the Village Hall Committee (if available).

34. Date and time of the next meeting – Tuesday 3 June 2025 at 7.30 p.m.

P A Fuller 30 April 2025

Peggy Fuller
Proper Officer of Woolpit PC