

DRAFT MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING TO DISCUSS COMMUNITY INFRASTRUCTURE LEVY (CIL) HELD ON TUESDAY 17 MARCH 2026 AT 7.00 P.M. IN WOOLPIT INSTITUTE

Present: Dr Geake (Chair), Mrs Osborne-Lomax, Mr Hardiman and Mr Guyler.

In attendance: Mrs Fuller, Clerk and 1 member of the public.

1. Apologies for absence were received from Mrs King and Mrs Hammond.

2. To receive declarations of interest and requests for dispensation.

Mr Hardiman declared an interest in item 7a as a Trustee of Woolpit Village Hall Charity.

3. Public comment: Mrs Osborne-Lomax advised that the Village Hall Committee is concerned that notices advertising events are being removed in various areas of the village.

Anti-social behaviour at the village hall has been reported to the police and is being investigated.

4. To approve the minutes of the meeting 16 December 2025

The minutes were approved and signed.

5. To receive correspondence/communications and deal with any matters and take any necessary action.

The Clerk has received an email from St Mary's PCC advising that repairs to the church toilet had cost over £2,000.00. Since this is used as a public convenience when the church is open could this be considered under CIL. The Clerk has advised that WPC cannot consider retrospective applications but sent a form for use for any future projects.

6. General discussion to agree money earmarked for future projects.

There are £103,888.17 unallocated funds. There are no additional projects at the moment.

7. To consider CIL grant requests from (for applications received before agenda sent)

a) Woolpit Village Hall

The application is for £6,641.08 for architects fees for refurbishment of the toilets and entrance hall up to building regulations, upgrade of electrical distribution boards to comply with current legislation, installation of alarm to accessible toilet and plumbing works to comply with legionella requirements. Three quotes for each section have been received along with the Trustees preferred contractor and why.

Cllrs were happy to accept these recommendations and agreed the application for the full amount.

After discussion it was agreed to remove the time constraint from the £100,000.00 allocated for the village hall refurbishment project. It is hoped to have the toilet refurbishment completed by September.

It is noted that the reserve of £9,366.67 allocated for the 3rd part of the architects fees for the previous project can go back into unallocated funds as that project is not continuing.

b)Greener Woolpit Group

The application for £3,643.00 is to flail and harrow the field in Warren Lane and the purchase and spreading of mixed grass/wildflower seed.

Greener Woolpit Group is a working group of Woolpit PC and the full amount was agreed. The order will be placed and paid for by Woolpit PC.

8. To agree the date of the next CIL meeting as Tuesday 16 June 2026

It was agreed to move this to the 30 June due to the Clerk being on leave.

9. To consider planning application

26/00894: Notification of Works to Trees in a Conservation Area - Cut back overhanging branches on 1 No. Eucalyptus (T1) and 1 No. Sycamore (T2). Carry out general maintenance, prune out dead overcrowded branches from 1 No. Prunus Serrula (T3),1 No. Prunus Nigra(T4), 2 No. Silver Birch (T5 and T6), 1 No. Variegated Maple (T7), 1 No. Amelanchier (T8) and 1 No. Ginko (T9). Ty Newydd, Masons Lane – rely on the expertise of MSDC tree officer.

26/00889: Application for works to trees subject to a Tree Preservation Order MS305- Group of 7 mature oak trees, 1. Crown reduction by up to 50% of current crown volume, maintaining natural shape and balanced form, to reduce overall height and lateral spread in line with good arboricultural practice.2. Crown thinning by up to 30% of leaf area to reduce density, wind loading and shading while retaining the main framework of branches. 3. Selective removal of branches overhanging the dwelling, garden and adjoining neighbours property. 4. General crown maintenance, including removal of dead, dying, diseased, crossing and rubbing branches. Carvalho House, Borley Green - rely on the expertise of MSDC tree officer.

The meeting closed at 7.45 p.m.

Signed.....

Dated.....