

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON MONDAY  
7 OCTOBER 2019 AT 7.30 P.M. IN WOOLPIT INSTITUTE

**Present:** Mr Guyler (Chairman), Mr Howard, Mrs Ewans, Mr Hardiman, Dr Geake, Mrs Jenkins and 2 members of the public.

**Public comment:** County Cllr Storey reported that Mills Meadow Care Home in Framlingham has been rated outstanding by the CQC, the fourth in Suffolk to receive this rating. Construction of 'The Hold' archives and heritage centre has reached its highest point and on 25 September the official 'Topping Out' of the new building was celebrated. On 18 September, firefighters, non-operational staff and volunteers from Suffolk Fire and Rescue Service were recognised for their bravery and commitment. Over 40 awards were given to the Service's firefighters and staff, including those for good conduct and long service, charity fundraising, teamwork, and actions at 999 emergencies. Public Health Suffolk and Ipswich and East Clinical Commissioning Group have launched a campaign focused on wellbeing and healthy weight. Suffolk How Are You? looks at improving wellbeing and maintaining a healthy weight through eating well, moving more and sleeping well. Parents and carers can now apply for primary and secondary school places for September 2020. Local SCC footpaths officers are willing to come to talk to the Parish Council and residents regarding any footpath issues. Cllr Storey congratulated Woolpit on winning Large Suffolk Village of the Year 2019.

Issues of cars going the wrong way down the one way section of Mill Lane were discussed. Cllr Storey advised a legal order has been passed and the matter needs to be referred to the Police.

Flooding in The Street was raised again and Cllr Storey was asked to arrange a meeting on site with SCC Highways, Cllr Storey and representative of Woolpit PC. District Cllrs Mansel and Geake reported that the Green group proposed a motion for the Council to pledge to increase tree cover across the district, to work with communities to encourage the development of community woods and orchards and promote parish tree wardens. The Administration of the council voted against the proposal so it was not agreed. The consultation period for the Joint Local Plan has ended and officers will now be collating all the comments and considering how to amend the plan accordingly. Full council discussed the Half Year Treasury Management Report at last month's meeting. To March 2019 CIFCO Ltd made a loss of £4.6M (split evenly across both councils). This is mainly due to the downward valuation of the company's investment properties. MSDC also made a loss of £1.5 on the Gateway 14 project as this is still in the early stages of development and has yet to start generating income. Babergh and Mid Suffolk Building services are looking into creating a joint venture business case with Flagship Housing in order to improve the services for tenants. MSDC has plans to create new visitor centre at Needham Lakes. There is to be a public consultation event at Needham Market Community Centre on 10<sup>th</sup> October. It is hoped that the new facility will encourage more visitor to the Lake, and the council are seeking tenders for the management of the facility. MSDC is working with the rest of the Suffolk local authorities to prepare for the implications of Brexit at the end of October, to form some sort of resilience plan. This was discussed by the Public Sector Leaders Group last week. The changes to the Waste collection rounds were discussed by the Joint Overview and Scrutiny Committee in September. The main comments were made about moving personnel from one location to another and the ability of the control room staff to handle calls efficiently. Hopefully lessons have been learnt and the Waste Collection rounds now seem to back to normal regarding the number of missed bins.

**1. Apologies for absence** were received from Mrs Moore, Mr Wheatley and Mr Aldis.

## 2. Village of the Year Award.

Woolpit has been named as large Suffolk Village of the Year 2019. Mr Guyler congratulated the village on the achievement and thanked Mrs Jenkins and Mrs Moore for completing and submitting the nomination form. An article will be published in the next Diary. The Institute Committee will be asked if the plaque can be put on the wall of the foyer with the others.

3. **To receive declarations of interest.** There were none.

## 4. To approve minutes of the meeting 23 September 2019

The minutes were approved and signed.

## 5. Planning – to consider current applications and receive MSDC decisions.

**19/04481** Erection of building for indoor cricket nets facility and creation of car park. Woolpit Cricket Club, Rectory Lane – support with comment that sufficient space is left for a cycle path in the future between the building and the boundary of the site.

**19/03759** Discharge of conditions under 18/02178 Condition 3 (agreement of materials) and Condition 4 (landscaping scheme). Land North West of Warren Lane. MSDC decision – satisfied.

**19/04153** Application for nonmaterial amendment following grant of planning permission 19/00968 change of first floor fenestration to front elevation. 1 Steeles Road. MSDC decision – accepted.

**19/03731** Submission of details (Reserved Matters) and discharge of conditions 3,5,6,7 & 8 under O/L 19/01248 – appearance, landscaping, layout and scale for 1 dwelling, annex and outbuildings. Land to East of Sharpes Row. MSDC decision – approved.

**19/02746** Erection of workshop for commercial vehicles. Industrial Water Jetting, Dickens House, Old Stowmarket Road. MSDC decision – granted.

**19/03971** Approval of Reserved Matters for 17/03582. Erection of 2 detached dwellings and garages – appearance, landscaping, layout and scale for plot 2. Land opposite Grange Farm, Green Road. MSDC decision – approved.

**19/03983** Discharge of conditions app 19/03120 Condition 5 (Archaeological works). Swan Inn, The Street. MSDC decision – satisfied.

**19/03743** Application under Section 73 of the Town & Country Planning Act – variation of Condition 2 (approved plans and documents) of 18/02178 Erection of 1 dwelling and access to allow repositioning of dwelling and amendments to fenestration. Land opposite Onammarsh, Warren Lane. MSDC decision – granted.

## 6. Clerk's Report

**SCC Highways Self Help Scheme** – the possible volunteer for self-help training does not wish to attend training.

**Green Road pinch point** – there has been no response from MSDC CEO. The Clerk was asked to contact again.

**Planning Enforcement** – there has been no response from MSDC on enforcement issues and further correspondence will be sent.

**Emergency Plan review** – the original group of Mrs Parker, County Cllr Storey, Dr West and Mr Hardiman has agreed to carry out a review.

## 7. To receive correspondence/communications and deal with any matters.

Resident regarding flooding in The Street, County Cllr Storey asked to arrange on-site meeting. Resident regarding overgrown hedging by Landex development. Mr Hardiman has spoken to the site manager and they will get the hedge cut back. **The following items have been circulated to Cllrs:** MSDC advising invoice for dog and litter bin emptying was incorrect and a further invoice for £156.00 will follow, publication of Mid Suffolk five year housing land supply position statement and joint annual monitoring report. **SCC** Suffolk Minerals and Waste Local Plan modification

consultation. **Rural Services Network** rural bulletin 3, 10, 17, 24 September, 1 October, Rural Funding Digest October. **Suffolk Preservation Society** Landscaping Training 15 October. **NALC** Chief Executives bulletin 13 September. **SALC** independent review into local government audit, website accessibility information, Police upcoming public meetings to have your say, enewsletter The Local Councillor August 2019 summer edition, ebuletin 13, 26 September, extended SALC review of governance arrangements and constitution, Mid Suffolk Forum 9 September summary notes, Live Well Love Life event 20 September, Suffolk local authorities - parish engagement 15 October, Suffolk Community Awards presentation 24 September, Suffolk Electoral Review briefing for Town & Parish Councils 10 October, increase in thefts from vehicles in East Suffolk September, annual conference 18 November. **Suffolk Police** project 2025 partner funded PCSOs, PCC/Constabulary drop-in session Stowmarket 8 October. **Woolpit Cricket Club** proposed indoor cricket facility. **Graham Co** upcoming works A14 J42-47. **Local Government Boundary Commission for England** have your say on division arrangements for SCC. Prospective resident requesting information on possible development in Bury Road. Resident information of play area. Letter from Neighbourhood Watch Co-ordinator Hay Barn Meadow. Copies of resident's letters to MSDC regarding Old Stowmarket Road 1, Joint Local Plan 9.

#### **8. To approve accounts for payment.**

Laura Bayly £22.00 Millennium Garden September, Gipping Press £260.88 October/November Diary, PKF Littlejohn LLP £360.00 limited assurance review of Annual Governance & accounting return 2018/19, Quality Equipment £156.00 supply and fit gas hinges to gates Steeles Road garden, Suffolk County Council £278.14 pension payment, SALC £42.00 budgeting workshop 18 September Mrs Ewans, Mr K Harknett £59.09 litter picking September and M & E Services £948.00 replace fence around bottle bank. All accounts were approved and cheques issued. Payments by Standing Order Mr R Balk £218.93 September salary, Mrs P Fuller £835.45 September salary.

#### **9. To receive a monthly financial report.**

The Community Account statement balance at the end of September was £149,970.44 including the 2<sup>nd</sup> half precept of £13,500.00. This still needs to be reconciled with our account book.

#### **10. To receive the Neighbourhood Plan submission document for approval and take any necessary action.**

The NP is now complete and Richard Mawhood and his team were congratulated on the outcome of their hard work. The document was unanimously approved as presented. The Clerk will arrange to submit the NP to MSDC to present for independent examination and subsequent referendum. *Action: the Clerk*

#### **11. To consider a quote from SCC for replacements of three street light columns in Mill Close and take any necessary action.**

The quote of £3,510.57 + VAT was unanimously accepted. *Action: the Clerk*

#### **12. To discuss the requirement of street lighting at the Green Road development and take any necessary action.**

After discussion it was proposed and seconded that WPC would like to see appropriate street lighting for the site. A vote took place and with 3 votes for, 1 against and 2 abstentions, the proposal was carried. The Clerk will inform SCC and the developer of this decision. *Action: the Clerk*

**13. To consider the future of the Woolpit Recreation Ground Charity RCN304959 following a response from the Charity Commission and take any necessary action.**

The Charity Commission say that as the investment is less than £10,000 and annual income under £1,000 their consent is not required to wind up the charity. It was approved to sell the investment. *Action: the Clerk*

**14. To consider items for the 2020/21 budget.**

Cllrs were asked to come to the next meeting with any information and costs on items WPC should consider spending on for the financial year 2020/21. Mrs Ewans will produce some notes to support this. *Action: Mrs Ewans /all Cllrs*

**15. To consider the disregard of the one way system in Mill Lane and take any necessary action.**

As the one-way system is a legal order Dr Geake and the Clerk will complete the form requesting that the MSDC supported PCSO's investigate and monitor vehicles. *Action: Dr Geake/the Clerk*

**16. To consider the purchase of litter bins for Steeles Road garden area and take any necessary action.** Carried forward.

**17. To consider policies that Woolpit Parish Council should have in place and take any necessary action.** Carried forward.

**18. To consider quotes for coppicing trees in the Millennium Garden and take any necessary action.**

Awaiting further quotes for consideration at the next meeting.

**19. To receive a report on the allotments, including considering quotes for rabbit proof fencing, financial arrangements for transferring 8 plots to Mr Howlett, setting up an Allotments Committee of the Parish Council and take any necessary action.**

Mr Howard has contacted various firms, some that supply the wire fencing and some that will provide materials and install. The cost is likely to be around £4375.00 installed. Mr Howard was asked to obtain two detailed quotes for supply and installation. *Action: Mr Howard*

The Clerk advised that current tenants of plots 17 onwards have been offered plots between 1-16 for 2019/20. Mr Guyler and Mrs Jenkins met with Mr Howlett on site and he is amenable to clearing the area only charging if any machinery is required so that he can take the land back to farm by November 2021. A letter detailing the terms agreed will be sent to Mr Howlett. *Action: the Clerk*

It was agreed to set up an Allotments Committee or working group of Mrs Jenkins, Mr Wheatley and the Clerk to carry out day to day running of the allotment site.

**20. To receive a report from the Litter Picker.** Nothing to report.

**21. To receive a report from the Village Hall and Playing Field Committee.**

The next meeting is scheduled for 12 November. The installation of new play equipment should commence 21 October.

**22. Date and time of the next Parish Council meeting – Monday 4 November 2019 at 7.30 p.m. in Woolpit Institute.** Noted.

The meeting closed at 9.30 p.m.

Signed.....

Dated.....