

MINUTES OF THE VIRTUAL MEETING OF WOOLPIT PARISH COUNCIL HELD
ON WEDNESDAY 15 JULY 2020 AT 7.30 P.M.

Present: Mr Guyler (Chairman), Mr Wheatley, Mr Howard, Mr Hardiman, Mrs Moore, Dr Geake, Mrs Jenkins, Mrs Ewans and 1 member of the public

1. **Apologies for absence** were received from Mr Aldis.

2. **To suspend the functions of Woolpit Parish Council from the Clerk for the period of this meeting.** This was unanimously agreed.

3. **Public comment**

Mr Howard asked the Clerk to send a note of thanks to Suffolk Police for their assistance with incidents in the car park. Mr Hardiman advised he was meeting with PC Portious. It was agreed that Mr Hardiman would pass on our thanks.

Dr Geake asked when we would commence regular virtual Parish Council meetings. These will commence 7 September.

The trees at Lady's Well, the allotments and the Pump area should be surveyed every three years. Due to the specialised needs of the ancient Beech trees at Lady's Well the Clerk will request a quote from Urban Forestry for consideration at the September meeting.

Mrs Ewans asked when the new website will be launched. This will be an agenda item for the September meeting.

The Clerk confirmed with Cllrs that they wish to object to planning application 20/02823 Erection of self contained B1 commercial units (4No.) and a proposed A1 commercial unit. Land At Stag Cafe, Old A45. The concern is traffic accessing the A14 westbound through Borley Green and Heath Road rather than going to Tot Hill interchange.

The Clerk was asked to contact Planning Enforcement regarding vehicle numbers being stored at the units in Rattlesden Road as they appear to exceed the permitted number allowed by the planning permission.

4. **To discuss the reopening of the children's play area under Government COVID-19 guidelines following correspondence from the Chairman Woolpit Recreation Ground Committee saying the Committee is not responsible for the management of the new play equipment and take any necessary action.**

Mr Guyler read the email from Mr Belham dated 7 July 2020. Mr Belham states that documentation for the future management of the playground needs to be agreed between Woolpit PC and the Recreation Ground Committee. Cllrs agreed that they would like the Recreation Ground Committee to take over the ownership, management and operation of the children's play equipment area. It was proposed, seconded and unanimously agreed to write to Mr Belham to ask what documentation the Recreation Ground Committee would like to see in place.

In the meantime, it was agreed that Woolpit PC would take temporary responsibility for trying to reopen the play area following the lifting of Coronavirus restrictions. Mr Belham has offered to create a Covid-19 risk assessment based on the Government guidelines. He will carry out the risk assessment with a member of the Parish Council. Dr Geake agreed to carry out the risk assessment with Mr Belham. The Clerk will contact our insurers to see if they require a copy of the risk assessment and any signs that will be erected, to ensure cover.

5. To approve the minutes of the meetings 2 March, 24 March, 15 June and 22 June 2020 plus the actions taken by the Clerk sheets 25-31 March, April, May, June 2020.

All minutes and actions taken by the Clerk sheets were approved for signature by the Chairman.

6. To approve accounts for payment.

A payment of £322.73 to Mrs Fuller for expenses January – June was unanimously approved.

7. To discharge the functions of Woolpit Parish Council to the Clerk during the period of the Corona Virus crisis.

This was unanimously approved.

The meeting closed at 8.36 p.m.

Signed.....

Dated.....