

**DRAFT** MINUTES OF THE WOOLPIT PARISH COUNCIL TO DISCUSS  
COMMUNITY MEETING (CIL) HELD ON WEDNESDAY 16 NOVEMBER 2022 AT  
7.30 P.M. IN WOOLPIT INSTITUTE

**Present:** Mrs Ewans (Chair), Mrs Jenkins, Mrs Wortley, Mr Auchchincloss, Mr Howard, Mr Guyler, Mr Hardiman and Mr Griffin.

**In attendance:** Mrs Fuller, Clerk

**1. Apologies for absence** were received from Dr Geake.

Mr Hardiman and Mrs Jenkins declared a pecuniary interest in the grant request from Woolpit Institute as Mr Hardiman is the Caretaker and Mrs Jenkins is a Trustee.

**2. To set the criteria for CIL grant requests and take any necessary action.**

Mrs Ewans circulated a draft document for consideration. This includes the organisation proposing the project, location, description of the proposed infrastructure, the project aims, breakdown of costs, sum required from Woolpit CIL, sum from own funds, details of applications for other grants, request for last three years accounts, timescale of project, how the infrastructure will be maintained/funded in following years. This was unanimously agreed with the addition that it be made clear that three quote would be required before any grant will be approved.

**3. To discuss overall plan for CIL expenditure.**

Mrs Ewans provided a spreadsheet of monies received, what has already been spent and what has been earmarked. Further projects to be costed are 20 mph road signs, footpath to Lady's Well, tree planting etc. Warren Lane. After discussion it was agreed to add replace the balance of street lighting to LEDs and the car park by the village hall. Mrs Ewans asked if WPC should be considering a new facility for the village such as a sports building then the village hall can be used for social events. Cllrs feel that ideas for the village hall need to be considered before considering this and the Village Hall Committee will be asked to submit a list with true costings in order of preference for consideration. *Action: the Clerk/Mrs Ewans*

**4. To consider CIL grant requests from Woolpit ARC and Woolpit Institute**

**Woolpit Institute** – a request for funds for a new boiler has been received. The Institute Committee will be asked to complete a CIL application form before this can be considered. There is some concern that the Treasurer has advised that there are no accounts for 2020 but some for the period have been submitted to the Charity Commission. This will need to be clarified.

A further request has been received for £1375.00 for a fire door to the Parish Council office and adjustments to other exits. It was proposed, seconded and agreed that this could be funded from Parish Council funds rather than CIL as it affects the safety and security of the Parish Council office.

**Woolpit ARC** – CIL funding of £21,129.00 was agreed at the meeting 14 September 2022. To date £6023.73 has been paid with other items due to be carried out during the Christmas holidays. A request for additional funds for the bonded rubber surfacing has been received increasing the amount required by £5,800.00 and a further request for fire doors has been received. It was unanimously agreed that for any additional funding above the £21,129.00 already agreed, ARC will need to complete a CIL request form and return to WPC for consideration.

**5. To consider funding for Woolpit ARC for ongoing maintenance and refurbishment.**

Mrs Ewans will request a meeting with the Directors of Woolpit ARC to discuss their maintenance fund and plans for the future. *Action: Mrs Ewans*

**6. To discuss promoting village assets in particular Lady's Well.**

It is felt that footpath access to the site is the main priority. County Councillor Mellen will be asked if he can arrange for a SCC Highways Office to come out and assess how this can be achieved.

Mr Howard advised that consideration needs to be given to how Woolpit will celebrate the Coronation of King Charles III in May 2023 as the village hall is already booked for 6 May 2023, Coronation Day.

The meeting closed at 8.39 p.m.

Signed.....

Dated.....