

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING TO DISCUSS  
COMMUNITY INFRASTRUCTURE LEVY (CIL) HELD ON MONDAY 18  
DECEMBER 2023 AT 7.30 P.M. IN WOOLPIT INSTITUTE

**Present:** Dr Geake (Chair), Mr Gallagher, Mrs Jenkins, Mr Foster and Mrs Walker.

**In attendance:** Mrs Fuller, Clerk and Mrs Ewans.

**1. Apologies for absence** were received from Mr Hardiman.

**2. To receive declarations of interest**

Mr Gallagher declared a pecuniary interest in item 5b as Secretary and trustee of Woolpit Arc. He duly signed the interest book.

**3. To approve the minutes of the meeting 19 September 2023.**

The minutes were approved and signed.

**4. General discussion to agree moneys earmarked for future projects.**

To date £114,338.98 of CIL funding has been spent and £63,635.00 has been reserved for agreed projects. The current spreadsheet is appended to these minutes.

**5. To consider CIL grant requests from**

**a)Woolpit Carpet Bowls Club**

The Club has applied for a grant of £600.00 towards new club shirts £283.50 and new club bowls £612.48. Club shirts fall outside the criteria for CiL funding and therefore cannot be considered. However, Cllrs agreed to make a grant of £600.00 towards the sets of club bowls.

**b)Woolpit ARC**

A 25 year lease has now been signed. Therefore, Cllrs agreed to reimburse Woolpit ARC £3,250.00 for internal and fire doors as this funding was put on hold until the new lease had been negotiated and signed.

**c)Woolpit Cricket Club**

A grant request has been received to refurbish the ground surface of the practice nets. Three quotes have been received with Parkers Pitches being the preferred contractor as they are prepared to pass on some of their trade discount to the Cricket Club. The requested figure for CiL funding is £19,000.00 with the full cost of the work is £19,081.00. After discussion it was agreed that WPC would order and pay for the net surfacing replacement as WPC would be able to claim the VAT back.

**d)Woolpit Institute**

Emergency repairs are needed to the roof to stop a leak and further water ingress. A quote has been received £3,072.00 including VAT which Cllrs approved to pay in full to enable WPC to reclaim VAT.

**6. To discuss surfacing of the Village Hall car park and the car park by the tennis courts and take any necessary action.**

Having sought the advice of SISK Senior Operations Manager he has advised not to tarmac over the concrete. He has suggested that we have the middle section cut out, add hardcore and then concrete over. The side sections are alright at the moment. He also suggested we have the joints raked out and resealed to stop weeds growing and alleviate trip hazards. Cllrs agreed the estimates from Chris Daniel Groundworks of £12,000.00 for replacing the middle section and £5,625.00 to cut and fill joints. These figures include VAT.

*Action: The Clerk*

**7. To discuss the fencing and future re-wilding of Warren Lane land.**

This was deferred. The project needs to be led by a sub-committee and public involvement. It was agreed to hold a public meeting in the new year and ask Suffolk Wildlife Trust to speak at the meeting.

**8. To consider a quote from SCC for replacement of street lights to LED and take any necessary action.**

A quote has been received for a total of £18,879.00 + VAT. It is not envisaged that a transfer of the UKPN supply from the electricity overhead lines on the lanterns attached to UKPN wooden poles will be required, but if it is found upon carrying out the works that the supply cables are deteriorated then an additional cost would be incurred at £756.00 per unit and the additional costs would be invoiced accordingly. The estimate includes for standard Chapter 8 traffic management only, i.e. men at work signs and cones etc, but if it is deemed that full positive traffic management is required, i.e. stop / go boards or traffic lights due to narrow roads etc, then this will incur additional costs. It was agreed to set aside £28,000.00 for this project. There is also £6,759.71 in streetlights reserve. The Clerk was asked to accept the quote.

*Action: The Clerk*

**9. To reconsider the purchase of SIDS following further information from Westcotec and take any necessary action.**

Having decided to purchase 3 SIDS at the last meeting, when the order was to be places Westcotec advised that we would not be able to move the SIDS to different sites. Mrs Ewans has been in correspondence with Westcotec for details and prices of SIDs that can be moved between sites. Now that it has been agreed by SCC to move the pole at The Heath, it was agreed to purchase 4 solar powered SIDs with dual colour for £16,380.00.

*Action: The Clerk*

**10. To receive an update on the installation of EV charging points by Anglia Car Charging in the Village Hall and Church Street car parks and take any necessary action.**

Mrs Ewans updated Cllrs on the issues that have recently come to light. A scheme was agreed with a previous sales manager for £10,335.00 with an additional cost to UKPN of £1800.00 per site. A payment of £5,167.50 has been paid towards materials etc. This sales manager has now left and his replacement has now quoted approx. £8000.00 for UKPN per site. Mrs Ewans and the Clerk feel that WPC has been misled regarding costs and has advised Anglian Car Charging that the project is on hold until matters can be sorted and have requested that our deposit payment is returned. We await the next correspondence from Anglian Car Charging.

**11. To agree the date of the next CIL meeting as Tuesday 18 March 2024.**

This was agreed as Tuesday 19 March 2024.

The meeting closed at 9.37 p.m.

Signed.....approved.....

Dated.....19 March 2024.....