

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING TO DISCUSS  
COMMUNITY INFRASTRUCTURE LEVY (CIL) HELD ON WEDNESDAY 29 MARCH  
2023 AT 7.30 P.M. IN WOOLPIT INSTITUTE

**Present:** Mrs Ewans (Chair), Mr Howard, Mr Hardiman, Mr Auchincloss, Mr Guyler and Dr Geake.

**In attendance:** Mrs Fuller, Clerk.

**1. Apologies from absence** were received from Mr Griffin.

**2. To approve the minutes of the meeting 15 February 2023.**

The minutes were approved and signed.

**3. General discussion to agree moneys earmarked for future projects.**

Mrs Ewans advised that there is likely to be a further £290,000.00 CIL funding available up to June 2024 from MSDC. The payment due in April 2023 is £2,600.71. The self-build property in Masons Lane has been removed from listings as self builds do not pay CIL.

The wildlife project in Warren Lane was discussed and it was confirmed that this will include the field and old allotment plots. There was no cost for the Suffolk Wildlife report.

Mr Guyler asked that a feasibility study be undertaken for a footway along Heath Road from Willow Brook to the post box opposite Warren Lane. He will provide a map to be sent to SCC.

*Action: Mr Guyler*

The Short Mat Bowls Club has sent an email request for funding. The Clerk has sent an application form but this needs to be a joint application from the Bowls Club and the Village Hall.

**4. To consider CIL grant requests from**

**a) Woolpit ARC**

Concern was expressed as to why all the windows need to be replaced as they were not part of the original priority list. Dr Geake will ask Ali Everett to carry out an assessment as to what is rotten, it could be just the wooden surround and glass needs replacing.

*Action: Dr Geake*

It was proposed, seconded and carried to fund new internal doors £2,350.00, kitchen labour £1,100.00 and reimburse ARC for the new office flooring £342.00.

**b) Woolpit Village Hall**

Mr Howard has met with the Village Hall Committee and explained the need for forms and three quotes per item. Since then he has been contacted to see if they could put in an estimate for all the required work before they get proper quotes. This was rejected by WPC.

The VH Committee has applied to MSDC for some funding for some qualifying items but will still need some support from WPC. Mr Howard proposed that WPC commit to 25% of the cost of solar panel installation, fuse board replacement and changing incandescent lighting to LED lighting subject to seeing and approving final quotations. This proposed was seconded and carried and Cllrs hope that this shows that there is support from WPC for the village hall improvements.

*Action: the Clerk*

**c) Woolpit Institute**

Cllrs unanimously agreed to reimburse Woolpit Institute for the new boiler that had to be replaced in December at a cost of £2941.00.

*Action: the Clerk*

**d) Woolpit Primary School**

The school has provided three quotes for a library room, their preferred option is Book Space at a cost of £12,789.90 + £691.95 for installation. It was proposed, seconded and carried to fund the Book Space quote.

*Action: the Clerk*

**5. To discuss replacing the balance of street lights with LED lanterns.**

SCC is looking to award a new contract for street lighting in October and therefore unable to provide a quote for the time being. It was agreed to ring fence £30,000.00 for this project.

**6. To discuss surfacing of the Village Hall car park**

Mr Hardiman has been getting quotes. Mrs Ewans asked if it was better to wait until we look at the car park by the Tennis Club as well. We will need to look into EV charging points at both sites. It was agreed that we need to consult a professional for a specification for the car park by the tennis courts regarding options, costs and benefits of different surfaces and edging.

Discussion ensued regarding siting of EV charging points at the Village Hall car park. The Village Hall would be asked for a copy of the feasibility study carried out when the VH committee were looking into installing EV charge points.

Mr Howard has contacts with EV providers and Mrs Ewans proposed that his contacts look at EV points at the Village Hall, MSDC and tennis area car parks. This was seconded and carried. *Action: Mr Howard*

**7. To agree the date of the next CIL meeting.**

This was arranged for Wednesday 14 June 2023 at 7.30 p.m.

The meeting closed at 9.08 p.m.

Signed.....

Dated.....