

**DRAFT** MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING TO DISCUSS COMMUNITY INFRASTRUCTURE LEVY (CIL) HELD ON TUESDAY 17 SEPTEMBER 2024 AT 7.30 P.M. IN WOOLPIT INSTITUTE

**Present:** Dr Geake (Chair), Mr Hardiman, Mrs Robinson and Mr Guyler.

**In attendance:** Peter Holland Treasurer of the Village Hall Committee. Mrs Fuller, Clerk and Mrs Ewans Deputy Clerk.

1. **Apologies for absence** were received and accepted from Mrs Jenkins, Mr Foster and Mr Gallagher.

**2. To receive declarations of interest and requests for dispensations.**

Mr Guyler and Mr Hardiman declared a pecuniary interest in Item 5b as a member of Woolpit Institute Committee (JG) and Institute Caretaker (MH). Dispensation forms were received and approved for Mr Guyler and Mr Hardiman so that the council remained quorate to discuss these items.

**3. To approve the minutes of the meeting 19 March 2024**

With two spelling amendments, the minutes were approved and signed.

**4. General discussion to agree moneys earmarked for future projects.**

Mrs Ewans had provided a spreadsheet to Cllrs prior to the meeting to outline the current balance of CIL plus sums set aside for forthcoming projects. If the expected sum of £127,794.06 is received in October, the unallocated total will be £348,594.54. This will be the last large sum expected until any further large scale developments have been granted permission. There may be some CIL due from smaller projects yet to commence. In addition, there is £44,400.00 in reserve for projects already agreed by WPC, £139,000.00 in reserve for projects still to be fully costed and £13,860.00 for requests to be considered at this meeting.

**5. To consider CIL grant requests from (for applications received before agenda sent)**

**a)Woolpit Village Hall**

Mr Holland was in attendance to answer Cllrs questions. Dr Geake asked for clarity on some of the figures presented with the application form in particular an email from the architect. A grant of £8900.00 was agreed by WPC at the meeting in June and the request now is for an additional £10,800.00. The architect has quoted a total of £18,900.00 (plus VAT) for 3 packages of work which would take the project to the point of making a planning application. Dr Geake also asked what consultation was going to be carried out with the community and what fundraising would be organised. Mr Holland advised that the Village Hall Committee (VHC) has not discussed public consultation and there is no fundraising plan at the moment. The application form also advises that the District Councillors have been approached for funding for package 2 but there is no indication of what may be received. Cllrs asked why the VHC cannot commission packages 1 & 2 for which funding has been agreed as this would cover the production of the 3 proposals for the renovation and improvement of the village hall, for the first public consultation and develop the ideas following the public consultation and get pre planning advice from MSDC. Mr Holland thought this was possible but that he would prefer to have all 3 packages agreed. Cllrs were advised by Mr Holland that the architect thinks it will take 12 months to draft the tender, sort and agree tender and complete the build. Cllrs feel that this is very

optimistic. WPC reiterated that it is grateful to all the trustees and those who give up their time to run the village hall on behalf of the village.

It was proposed and seconded to pay £8900.00 ( + VAT) to the architects for packages 1 and 2 and for the invoice to be sent to the Parish Council. This was unanimously approved. The Clerk will make contact with the architect to advise what will be required on the invoice. *Action: the Clerk*

**b)Woolpit Institute**

The committee wishes to improve the look of the driveway beside the Institute and to avoid weeds growing profusely which could hamper the safe and smooth operation of the fire exit door from the main building. Cllrs approved a grant of £2500.00.

*Action: the Clerk*

**6. To reconsider the grant to Woolpit Friendly Bridge Club (WFBC) as they have already purchased the computer.**

As the computer has already been purchased, Cllrs agreed to a grant of £300.00 towards the cost incurred by the Club. The Clerk was asked to make WFBC aware that in future retrospective applications will not be considered. *Action: the Clerk*

**7. To reconsider the purchase of two additional SIDS and take any necessary action.**

Mr R Baker has advised that a pole can be erected on his land so that a SID can be installed in Green Road. Once this is in situ one of the current SIDs will be moved to see how it works in that area.

At the recent meeting to discuss the cyclepath to Elmswell, SCC representatives were advised that there are no 30 mph signs between the new roundabout and the junction with Church Street or pedestrian crossing signs. It is hoped that the next meeting will be in Woolpit so that officers can walk this area so they can agree the appropriate signage.

It was agreed not to purchase any further SIDs at this time.

**8. To agree the date of the next CIL meeting as Tuesday 17 December 2024.**

Noted. It was resolved that CIL applications would only be considered at CIL meetings and not monthly Parish Council meetings.

The meeting closed at 8.53 p.m.

Signed.....

Dated.....