

MINUTES OF THE WOOLPIT PARISH COUNCIL MEETING HELD ON TUESDAY
5 AUGUST 2025 AT 7.00 P.M. IN WOOLPIT INSTITUTE

Present: Dr Geake (Chair), Mr Guyler and Mrs Osborne-Lomax.

In attendance: District Cllr Mansel, Mr Foster and Mr Holland, Woolpit Village Hall Trustees, Mrs Fuller, Clerk, Mrs Ewans, Deputy Clerk and 12 members of the public.

1. Apologies for absence.

Apologies were received from Mrs Hammond, Mr Hardiman, Miss Tomlinson, Ms Thomas and Mrs Jenkins.

2, Representatives of Woolpit Village Hall Charity (WVHC) are invited to speak about their proposal to convert the charity into a CIO and take questions

Mr Foster advised that according to the Charity Commission the Trustees would be personally liable if anything went wrong under the existing Village Hall Charity and as a CIO WVHC could apply for grants. They would be able to decide on the number of Trustees and ensure they were “all singing from the same hymn sheet”. They started the procedure to change to a CIO in April last year and it was agreed at last year’s AGM to change from an unincorporated organisation to a CIO Foundation Model as advised by the Charity Commission and this would enable them to control membership of who trustees are and the number of trustees. This was accepted by the Charity Commission and then in June Mr Foster received a letter from the Charity Commission asking if current members had been contacted and advised that they would lose their appointment rights. WPC doesn’t want to lose appointment rights and WVHC has agreed to invite a WPC appointed trustee and also WRGC (WPC is the corporate trustee) to have a nominated trustee. Mr Guyler asked what guarantees that WPC would have these two trustees. Mr Foster felt sure this could be written in to the CIO Foundation model. These Trustees would be named in the CIO in the same way as Mr Foster and Mr Holland are.

Dr Geake advised of the Suffolk ACRE Village Hall model and asked if WVHC had taken legal advice and have a copy of the relevant notes, Mr Holland replied no to both.

Suffolk ACRE village hall model is very similar to the current constitution and Sec 9.4 advises the number of appointed trustees should be more than elected trustees and Suffolk ACRE stresses the need for appointed trustees.

Mr Foster advised that the WVHC has established an advisory committee of representatives from all village organisations: the two bowls clubs, drama club and toddlers are continual supporters of the Village Hall. Dr Geake advised that Suffolk ACRE offer a lot of support and WPC would feel more secure if WVHC was to use the Association Foundation model. She asked if WVHC willing to explore the Association Foundation model. Mr Foster advised they would go away and think about it but are reluctant to change because of the work already put into this.

Dr Geake thanked Mr Foster and Mr Holland for attending the meeting.

3. Public comment: The Secretary of WVHC asked if WPC would look into transferring the land that the Village Hall previous extension has been built on to the WVHC. She was advised that a scale drawing of the area of land should be provided to WPC for discussion at the next meeting.

Applicant spoke regarding the planning application at Outfields, Green Road and asked the Parish Council to support the application.

Residents from Warren Lane and Borley Green expressed concerns regarding the discharge of conditions application for Plot 4, Lawn Farm Business Park. Their concerns are 24 hour illumination, hours of operation 0600-2200 365 days a year, HGV movements on site between 2200-0600 and the HGV management plan.

4. County & District Councillors' reports.

County Councillor's report: At full council 10 July, two motions were passed: the motion on fairer funding for local government, and a motion in favour of a 'northern bypass' to make the county less reliant on the Orwell Bridge and alleviate traffic pressure on Ipswich when it is closed. A further motion to make it easier to obtain 20mph speed limits where the community supports one was rejected by the administration on the grounds that they were already planning to do this. The council also considered a report on the new Youth Justice Plan, which details the work the council is undertaking to support children involved in the criminal justice system and what the service's priorities will be in the year ahead. These include increasing the number of children involved with the service who are in education – new coordinators have been hired with a focus on children whose educational status is most at risk. The county's Criminal Exploitation Hubs, which provide support for children recruited into 'county lines' drug crime, now each have a new worker to support parents and carers. They are also planning work with schools to support children at risk of exclusion who might be vulnerable to this kind of exploitation.

At Cabinet 15 July, a decision was made to upgrade the facilities at the recycling centre at Great Blakenham so the council can fulfil its duties for 'Simpler Recycling'. The new law to collect glass and food waste was passed by the previous Conservative government, but the changes have not yet come into effect. Suffolk County Council does not collect waste or recycling, but it does have responsibility for the waste and recycling once it is collected by district and borough councils, and this means it needs to make changes to its recycling centre. The works will be paid for by Extended Producer Responsibility (EPR) funding, whereby producers of packaging must pay for the cost of dealing with it when it is empty and discarded. The council has already received this funding (£5.9m) from the government and will be using it to cover half the cost of the works to upgrade the Material Recovery Facility to reduce the amount the council would have to pay to cover the borrowing costs of the contractor (Biffa) on the full amount. This is an 'invest to save' decision – the council will save money on the amount of money it has to pay Biffa in the long term. The full cost of the upgrade will be £10-12m.

The Cabinet meeting 15 July also saw annual reports tabled on safeguarding in Suffolk, giving details of how the council works to keep children and vulnerable adults safe and priorities to improve these services. There have been recent changes to processes in the Multi Agency Safeguarding Hub (MASH), where social workers, Suffolk Police and NHS work together to assess safeguarding referrals and decide on the best way forward. For referrals about children, the recent Ofsted report had recommended that there needed to be more consistency in how concerns were handled. For adult safeguarding referrals, a triage system has been set up to make sure that referrals are appropriate and going to the right place. The Deprivation of Liberty Safeguards (DoLS) team in adult care, which helps ensure that people's rights and liberties are protected when they are receiving care, is under pressure at the moment because of the number of annual renewals. DoLS assessments all require an annual renewal, so the more assessments the council undertakes, the more renewals the team has to do every year. This is a national rather than local issue. Around the county, the Suffolk Safeguarding Partnership has been holding events to raise awareness of dementia and how to support people living with dementia, and has also released a short film for young people experiencing suicidal thoughts, following a number of suicides referred to the case review panel.

On 9 July, the council's Scrutiny Committee looked at how young people are supported as they move from children's services to adult services. Not all children who receive support from children's services need continued help in adulthood, but those who are disabled, have learning disabilities or who need social care support often have to move across to access adult services at the age of 18. Feedback from families had indicated that the transition process could be poorly managed and disruptive, leaving young people and their families frustrated and upset. The report to

Scrutiny noted that transition work should begin from the age of 14 for young people, and that adult services have increased the number of staff members in their Transitions team to reduce delays in assessment. The number of referrals into adult services increased from 182 in 2023-24 to 356 in 2024-25. In addition, adult services and children's services have begun a joint review to track the process of 50 young people through their transition from the age of 14, in order to identify where improvements can be made. They hope to co-produce a better service through consultation with young people and their families.

Suffolk Fire and Rescue are asking responsible persons in non-domestic and higher-risk residential buildings to review their foam fire extinguishers. New regulations against perfluorooctanoic acids (PFOAs), which are 'forever chemicals' that don't break down, came into effect on 4 July 2025. PFOAs are toxic and build up over time in living organisms, and can be found in foam extinguishers used for Class B fires involving flammable liquids such as petrol, diesel, paints or solvents. Foam extinguishers from the last 10 years are unlikely to contain PFOAs, but it is important to check the label and consult with the supplier if unsure. Changes to fire-fighting equipment should also prompt a review of the fire risk assessment for the building, and additional training for staff if needed. Suffolk Fire and Rescue will carry out audits and inspections to make sure fire safety regulations are being followed and equipment is up to date. Following the heatwave in summer 2022, Suffolk Fire and Rescue invested in new adapters to help them fight wildfires on farmland. These adapters enable fire engines to connect to a farm's water bowsers and tanks once the onboard water has been used up. The adapters are currently being trialled out of fire stations in Ipswich East, Princes Street Ipswich, Haverhill, Bury St Edmunds, Newmarket and Lowestoft. The fire service is also keen that people download the What3Words app, as this makes it easy for the control room and crews to locate fires that are in the middle of the countryside with no landmarks or road names. It uses GPS so you don't need to have a mobile phone signal or data for it to work.

District Councillors' report: Full Council agreed to support a 3 Unitary Council model for LGR. The 5 district councils across Suffolk have worked together and have now agreed to move forward to create a business case for 3 unitary councils across the county. The business case will then be agreed by Council before being submitted to the Government in September. Both full Council and Cabinet have discussed the SHELF project and have now agreed to fund the Phase 2 work with £5.2M. This will include building the new sports pavilion (which already has planning permission) and improving the parking at Chilton Fields. Council agreed to underwrite a funding gap for the Stowmarket Food Museum Branching out programme. This will include a number of capital projects aimed at improving visitor numbers, better inclusion for all people, protecting the environment and heritage as well as becoming more self-sustainable. Other business at the July Council Meeting also included appointing Cllr Terence Carter as the Council's Disability Champion and agreeing the performance report from CIFCO. Suffolk will host two stages of the UK's largest professional cycle race (The Tour of Britain) in September. On 3 September the stage will begin and finish in Stowmarket and the route will run through other parts of both Mid Suffolk and Babergh. Over £415k has been granted to support the rural business across both Babergh and Mid Suffolk. This money can go towards projects that contribute to Net Zero, farm diversification, or improved rural sustainability over the long term. Monthly drop-in sessions are 10-12 Thursday 20 March at Teacups Café and 10.00-12 Tuesday 9 September at the Wesley Café, Elmswell and Thursday 9 October at Green Wolf Café, Woolpit.

5. To receive declarations of interest and requests for dispensation.

There were none.

6. To approve the minutes of the meeting 1 July 2025

The minutes were approved and signed.

7. Planning

a) to consider current applications

25/02867 Erection of tractor shed, The Outfield, Green Road – comment: the planning statement says that the application is not near any listed buildings and no heritage assets will be affected. However, it is within the undesignated heritage asset of Woolpit Green and near the two listed buildings of Abbey Farm and Abbey Cottage (see the inspectors comments disallowing the appeal for the nearby DC/18/04280, on the grounds that it affected the setting of Abbey Cottage). We would therefore ask for an appraisal by the heritage team before this application is decided.

25/03291 Application under S73 of the Town & country Planning Act 1990- Variation of Condition 2 (Approved Plans and Documents) of Planning Permission 24/05369 14/04/25 – Erection of a first floor extension and loft conversion with new roof lights. Wyverne, Borley Green – no comment.

25/03177 Discharge of Conditions Application for 24/05355 Condition 19 (Written Liaison Scheme). Plot 4, Lawn Farm Business Park – no comment.

25/03169 Discharge of Conditions Application for DC/24/05355 - Condition 7 (Hours of use of Illumination), Condition 8 (Out of Hours Noise Restriction), Condition 9 (Hours of Operation), Condition 13 (HGV Delivery Management Plan) and Condition 15 (Details of Waste Strategy). Plot 4 Land at Lawn Farm, Warren Lane - object. For previous applications on the site, councillors have consistently raised concerns over heritage, rural character and increased traffic, and now, from the experience of the industrial estate already in use, we can add significant light pollution and noise. Plot 4 is a particularly sensitive area and should be treated with greater care as it is closer to nearby residents' houses than other plots that have already been developed. **Condition 7** - 24 hour illumination, all be it reduced between 2200 to 0600, is severely detrimental to residents' amenity, mental health and to wildlife, over a substantial part of the parish and neighbouring parishes. It will only get worse as the development extends. This is more suitable for an urban area and not in the countryside. **Condition 8** - the suggested measures to be adopted for HGV vehicles arriving at site outside of operating hours are unrealistic and will still cause noise pollution and loss of amenity to nearby residents. The measures could result in 24 hour movements on site which is unacceptable. The noise disturbance already experienced around the existing buildings of the industrial estate is severely detrimental to residents' amenity and the mitigation proposed is inadequate. **Condition 9** -The proposed operational hours of Monday – Friday: 06:00 to 22:00 Saturday: 06:00 to 22:00 and Sundays and Bank Holidays: 06:00 to 22:00 are unacceptable due to the close proximity of the residential properties. This would result in a total loss of amenity for residents which could have a devastating effect on their health and mental wellbeing. Whilst these hours may be reflective of the agreed operational hours at the units occupied by Precon Ltd, Adanac and Bacton Transport on the wider Lawn Park Business Park, these sites are further away from the residential properties of Lawn Farm, Lawn Cottage and Lawnswood. The effect of these working hours would be unacceptable.

Condition 13 – Due to increased HGV traffic into the site, we support Haughley Parish Council in their request that HGV traffic approaching from the east should continue along the A14 to Junction 47, U-turn here to rejoin the eastbound A14 and then leave the A14 at Junction 47A. Although this will cause extra traffic around the already problematic roundabouts of Junction 47, this is better than encouraging more heavy and dangerous traffic through Haughley New Street. For increased HGV traffic leaving the site, no good solution is now possible. The continuing problems caused by HGV traffic on the old A45 through Haughley New Street, and the narrow rural lanes of Warren Lane towards Elmswell, and Wood Road towards Borley Green and Woolpit, has already made our nearby residents' lives dangerous, with verges driven over and pets killed. Further afield, Wood Road has always been used as a safe route between Woolpit and Elmswell (often as a cycle route for families who use

schools in the other village). Walking, cycling and horse-riding are now dangerous and the whole parish is suffering because active travel on Wood Road has become unpleasant and difficult. Recent experience has shown us that travel plans contained within planning applications are of no use unless they are monitored and enforced. For example, the 2018 planning application for the site was accompanied by a Travel Plan (Appendix G of the Transport Assessment, March 2018) which aimed to ensure that appropriate vehicle routes are utilised. This required the appointment of a Travel Plan Co-ordinator, and a transport survey to be carried out on an annual basis to encourage an increase in sustainable travel and ensure that delivery routing is adhered to. However, this Travel Plan did not become a specific planning condition, and so was never carried out

b) to receive MSDC decisions.

25/02691 Erection of outbuilding. 11 Clay Pit Close – granted.

25/0111 notification of appeal for Proposal: Application for Advertisement Consent - Erection of 1 no. 7 metre tall totem sign and 1 no. 10 metre tall totem sign. Location: EG On The Move, Kiln Lane, Elmswell,

25/0666 notification of appeal Application for Advertisement Consent - Construction of signage for service area 1 - Internally illuminated 24hr sign, 2 - Internally illuminated EG On The Move sign, 3 - Internally illuminated Spar Sign, 4 - Internally illuminated Greggs/Subway/Starbucks sign, 7/8/9 - Spar Fascia Sign, 10 - Elmswell Services Sign, 12 - Directional Post and panel, 15 - Banner Frame, 16 - Banner Frame, 24 - EV Directional Sign, 40 - Petrol pump canopy. Location: EG On The Move, Kiln Lane, Elmswell.

Both notifications advise that “The appeal will be determined on the basis of the Householder Appeals Service. The procedure to be followed is set out in Part 1 of The Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009, as amended. The Householder Appeals Service procedure does not offer an opportunity for interested parties to comment at the appeal stage. The Clerk has spoken to the Planning Officer asking why this is to be determined by a Householder Appeals Service when the Planning Inspector has an Advertising Appeals Service. He advised that was a good question and probably the Planning Inspector had made that decision to speed up the process. District Cllr Mansel was asked to look into this to ensure this has not been incorrectly listed.

8. Clerk's Report

Steeles Road hedge – the home owner has cut back the hedge which was over the path forcing pedestrians to walk in the road.

Street names for the development to the rear of the primary school – MSDC have agreed the names Lomax Close, Prior Road and Lavender Road.

MSDC Cleansing Grant - £3,809.52 has been received for the year 2025/6.

Vandalism – the salt bin lid at the Village Hall car park has been ripped off and signs and backboard around the playing field have been removed.

Heath Road – potholes in the section of the cycle path have been reported to SCC.

Steps Lower Broom Road – the handrail and steps have been fully replaced by MSDC.

Request for a Zebra Crossing or School patrol – there has been a near miss outside the school which has involved the police. The request from the school has been referred to County Cllr Mellen.

Feed back to public of the Village Hall consultation – the Clerk has referred the resident to the Village Hall Trustees.

Health Centre direction signs in Old Stowmarket Road – are now in situ.

Car park gate damage – has been reported to MSDC.

Uneven road outside The Co-op – Cllr Mellen is still pursuing improvements and may be able to pay from his Local Highways Budget.

9. To receive correspondence/communications and deal with any matters.

Resident with concerns regarding a fire on the Greener Woolpit field in Warren Lane. New Woods for Woolpit had tried to pull up the ragwort but as the ground was so hard this proved impossible and therefore the ragwort had to be cut before it seeded. As the ragwort has to be buried or burned, due to the hard ground it had to be burned. New Woods for Woolpit has confirmed that the area was previously soaked with water and a member of the group was on site until the fire was burnt down to dust. The area was then re-watered. Whilst councillors acknowledge the risks of having a fire in the hot conditions, they accept that the fire and area were suitably prepared and supervised by New Woods for Woolpit. **The following items have been circulated to Cllrs:** SALC 75th AGM recording, News Bulletin 3, 7, 14, 21, 28 July, 4 August, Area Forum 26 June summary notes, new employment corner, Training Bulletin 9, 22, 29 July, 5 August, Local Government Reorganisation & Devolution update 21 July, Babergh/Mid Suffolk Forum 30 September. **MSDC** NSIP and large scale energy development updates July & August, slides from Town & Parish liaison meetings July, LGR update 14 July, BMSDC Neighbourhood Plan – letter following withdrawal of government funding, Town & Parish update August, free trees, hedging and wildflower seeds. **SCC** Elmswell to Woolpit cycle/footway update. **Rural Services Network** weekly news 2 July. **NALC** CEO bulletin 3, 10, 31 July. **CAS** Rural Housing Week events 10 & 17 July. **Charity Commission** news July. **City Fibre** project gigabit rollout in your parish. **Mid Suffolk CAB** impact report 2024/5. **Suffolk Police** PCC update July. **District Cllr Overett** information regarding bin outside the Co-op.

10. Finance

a) To receive a monthly financial report from the Clerk

As the Clerk has been away, there was no financial report available.

b) To approve accounts for payment.

Mr M Gardiner £623.70 Highways Ranger July, Mrs P Fuller £1357.06 Clerk salary July, Suffolk County Council £408.29 pension July, Mr M Hardiman reimbursement for VJ80 draw tickets, film, recycling bags, Mrs Ewans £112.32 reimbursement for laser printer stand, tower extension lead and floor cable cord cover for office, Geosphere Ltd £120.00 Parish Online annual subscription, Gipping Press £471.00 August/September Diary, Mr R Raisey £132.10 edit August/September Diary, Mid Suffolk District Council £1765.44, Classic Ice Cream Bike Co £340.00 outdoor cinema VJ80, Suffolk Association of Local Councils £79.20 councillor basic training Mrs Hammond, Wavelength AV £60.00 CCTV warning sign. Payments by Direct Debit BT £214.24 quarterly bill, Eon Next £42.34 pump light 21/5-31/7/25. All accounts were approved and authorised for payment.

11. To receive an update from the working group consider filling the casual vacancy by co-option and take any necessary action.

It was agreed to leave the advert on the noticeboard and the Diary. Then reconsider for the October/November issue.

12. To receive an update on arrangements of an event to commemorate VJ 80 and take any necessary action.

Everything has been arranged, hopefully including the weather.

13. To receive an update from the CCTV control group including agree a call out fee to reset system, consider an annual maintenance package and take any necessary action.

Currently the CCTV control group does not have any instructions about the system. No response has been received from Wavelength who installed it. Mrs Osborne-Lomax has been able to contact the man who worked for Wavelength who has now set up on his own as Flagship AV and he has agreed to come and have a look for a flat fee of £60.00. The group had been told that the CCTV was on an isolated electrical spur, which it isn't, and Mrs Osborne-Lomax would like to access the

system herself. Both issues were approved. Until this happens the CCTV policy cannot be completed. Flagship AV offer an annual maintenance where cameras and hard drive are checked, lenses wiped. To put the CCTV on a separate spur we need an electrical quote. It was agreed to consider a yearly maintenance once the first visit has been completed and all the issues looked at.

14. To consider a request for an additional defibrillator in the centre of the village and take any necessary action.

The most suitable site would be the outside wall of Woolpit Institute. The Clerk was asked to write to the Institute Committee asking them to consider the installation of a defibrillator for the benefit of users of the Institute. WPC could give a grant for the purchase and installation. The Clerk will also update Woolpit WI who made the original request.

Action: the Clerk

15. To consider purchasing a litter bin to be sited outside the East of England Co-op and take any necessary action.

The cost for a bin sited outside the front of the Co-op to replace the one they removed because of the new recycling rules would be £200.00. We would then need a contract for a large bin to the rear of the Co-op which would cost £623 per annum. Co-op employees have agreed to empty the bin from the front to the large bin at the rear daily.

It was decided to write to the Co-op to advise that Woolpit PC was willing to provide bins and ask the Co-op to contribute towards the £623.00 rental fee in a joint effort to keep Woolpit village tidy.

Action: the Clerk

16. To consider a request for a commemorative bench and suitable site and take any necessary action.

A family has asked to have a commemorative bench for their son and have suggested the end of the footpath beside Wheeley Hall Cottage. However, the field owner had previously denied permission when we asked to put a bench there last year. Mr Guyler offered to look for a suitable site near there although a licence might be required from SCC if it is on amenity land.

Action: Mr Guyler/the Clerk.

17. To consider and agree the area of amenity land that Woolpit Parish Council is prepared to accept transfer from Hopkins Homes and take any necessary action.

A site meeting took place with Richard Parmee, MSDC Biodiversity Officer which was very useful. He advised regarding the area by the roundabout would need cutting twice a year and the cuttings could be composted at the rear of the site. The grass walkways would need cutting on a monthly basis. He advised not to take on the area until the dead trees and shrubs have been replaced. He also advised to find out who owns the fencing. We then looked at the strip beside the road which has a ditch behind. Richard felt this should stay with the management company so both sides of the spine road are maintained the same. WPC would be willing to take on the strip up to the edge of the amenity land where it joins the area for the proposed school. The Deputy Clerk will write to Hopkins Homes and once the answers have been received a final decision will be made. In the mean time Ashton Legal have been advised that we will require their services in this matter.

Action: Deputy Clerk

18. To consider damage to the Village Hall window which the Village Hall claim was the result of strimming work and take any necessary action.

Nobody witnessed either the strimming or the window being damaged and this has been confirmed by Mr Mallion, Manager of the Village Hall. The cost of replacement glass is £178.90. It was proposed to respond that WPC does not accept liability but as a gesture of goodwill WPC is prepared to pay half the cost. This was seconded and agreed.

Action: the Clerk

19. To receive an update on the Vertas Taxi Bus and take any necessary action.

The Deputy Clerk has investigated the viability of keeping the service going following the withdrawal of Elmswell and has reported as follows:

Costs - Vertas agreed to keep going but at increased cost of £80 +vat for Wednesday and £88 +vat for Saturday. This would have been £8,736 pa. Another minibus firm which works closely with MSDC asked for £150+vat. To run the booking and paying side of the scheme we would need a mobile phone (which a bit like the Good Neighbour Scheme) would be held by whoever had volunteered to take the bookings that week. A card reader which would take input of card numbers remotely Say £200 pa at least

Then there was the question of administration charges. Even with volunteers taking bookings and fares paid straight to the bank, the Clerk would have additional banking/accounts/bookkeeping work. At the rate previously agreed with the other parishes of £25 pw this would be £1300pa.

Income - Fares were £4 per return journey (reduced when the SCC grant was given from £6). If fares return to £6 and with an average usage of 5 people per day, the yield would be £3,100 pa.

There was £2,000 unclaimed from the SCC grant, perhaps £400 left with Elmswell and say £500 in our accounts. The total of £2,900 was not going very far.

It is unlikely with the SCC grant still in place that other funding would be available before April 2026.

Shortfall - Without WPC taking administration charge £2,886, With admin charges £4,186.

Need - With Dan's Coaches plan to extend services to include Saturdays, I do not think that I could demonstrate need for our service to continue.

The service therefore ended 31 July 2025.

20. To receive an update on the Elmswell to Woolpit cycle/footpath and take any necessary action.

SCC are currently working on the design drawings.

21. To consider a review of Woolpit Neighbourhood Plan and take any necessary action.

The Deputy Clerk has made a start on an addendum and will continue with this. It is hoped to be available for the September meeting.

Action: the Deputy Clerk

22. To discuss traffic issues in the parish

a) to receive an update on solar powered Speed Indicator signs and locations and take any necessary action

There have been no requests to move any this month. The pole still needs to be re-erected in Green Road.

b) to receive an update on 20 mph zone

No update has been received. The Clerk will contact SCC.

Action: The Clerk

23. Completed training details for July 2025.

Mrs Hammond has completed Councillor Basic Training.

24. To receive an update on the Bury Road development and take any necessary action.

Mr Guyler has contacted Tilia regarding complaints from residents in Masons Lane being affected by seeds from weeds on the future burial ground site. No response has been received to date.

25. To receive a report on the allotments and take any necessary action.

The last half plot has been re-let.

26. To receive a report from the Village Hall Committee.

The Deputy Clerk advised that Mr Gallagher was our representative on the Village Hall Committee but he is no longer a parish councillor and did not report back to the Parish Council regarding the change to the CIO.

It was unanimously agreed to continue the meeting for 15 minutes to complete business.

It was agreed that the Deputy Clerk will write to the Charity Commission again to advise that we are still in conversation with WVHC regarding the loss of appointing rights. *Action: Deputy Clerk*

It is noted that to transfer the land that the village hall extension for the stage and Cathie Prior room is built on to WVHC we would need permission from the Charity Commission to change the lease held by WRGC.

27. Date and time of the next meeting – Tuesday 2 September 2025 at 7.00 p.m. Noted.

The meeting closed at 9.41 p.m.

Signed.....approved.....

Dated.....2 September 2025.....