

# WOOLPIT PARISH COUNCIL

Clerk: Mrs Peggy Fuller, 86 Forest Road, Onehouse, Stowmarket IP14 3HJ  
Tel: 01359 245895 email [clerk@woolpitparishcouncil.gov.uk](mailto:clerk@woolpitparishcouncil.gov.uk)

The next **Parish Council Meeting** will be held  
on Tuesday 4 March 2025 at 7.30 pm in Woolpit Institute

## A G E N D A

1. Apologies for absence.
2. Public comment (maximum of 3 minutes per person)
3. County & District Councillors reports.
4. To receive declarations of interest and requests for dispensation.
5. To approve the minutes of the meeting 4 February 2025
6. Planning
  - a) to consider current applications
  - b) to receive MSDC decisions.
7. Clerk's Report
8. To receive correspondence/communications and deal with any matters.
9. Finance
  - a) To receive a monthly financial report from the Clerk
  - b) To approve accounts for payment.
  - c) To consider the appointment of an internal auditor for 2024/5 accounts and take any necessary action
10. To consider the nomination of a Trustee to The Poor Lands Trust and take any necessary action.
11. To consider filling the casual vacancies by co-option and take any necessary action.
12. To consider the purchase of outdoor cinema equipment, also a cinema event 15 August 2025 and take any necessary action.
13. To consider quotes for framing an old map of Woolpit for public display and take any necessary action.
14. To consider a quote from SCC for a new pole, modified lantern and connection for a new streetlight in The Street and removal of one lantern from Bury Road due to the proximity of the lights by the new roundabout and take any necessary action.
15. To consider quotes for the overhaul of the Millennium Garden and take any necessary action.
16. To consider quotes for ground maintenance of the playing field and take any necessary action.

17. To adopt a CCTV policy and procedure and take any necessary action.
18. To adopt new financial regulations and review Standing Orders and take any necessary action
19. To review Data Retention Policy, Subject Access Policy and Procedures and take any necessary action.
20. To receive an update on the Elmswell to Woolpit cycle/footpath and take any necessary action.
21. To receive an update regarding an additional entrance to Lady's Well and take any necessary action.
22. To receive an update on a VE 80 celebrations including progress of the beacon and take any necessary action.
23. To discuss traffic issues in the parish
  - a) to receive an update on solar powered Speed Indicator signs and locations and take any necessary action
  - b) to receive an update on 20 mph zone
24. Completed training details for February 2025.
25. To receive an update on the Bury Road development including transfer of land and take any necessary action.
26. To receive a quarterly report from the Greener Woolpit Project Working Group and take any necessary action.
27. To receive a report on the allotments including
  - a) consideration of closing the Allotment for the Labouring Poor, Woolpit Charity and take any necessary action.
  - b) consider a request from a tenant to have a polytunnel on their plot.
28. To receive a report from the Village Hall Committee (if available).
29. Date and time of the next meeting – Tuesday 1 April 2025 at 7.30 p.m.

***P A Fuller***

Peggy Fuller  
Proper Officer of Woolpit PC

26 February 2025